

Transcript Request Form

- If any RIHS financial obligations are pending, please contact the RIHS main office to see what is owed and to forward payment.
- Transcripts will be sent first class mail within 3 business days of receiving this request.
- Print out and complete this entire form and mail it along with payment to:

Rushville Industry High School Attn: Registrar 730 North Congress St Rushville, IL 62681

Name:		
Last	First	Middle
Maiden of Former Name:		-
Date of Birth:		
Year of Graduation:	OR Years of Attendance: _	
Address	City	State Zip
Phone #: (Required for contact of there is a proble	em processing request.)	-
SEND TRANSCRIPT TO: (Please Print)		
Institution/Organization:		
Street Address:		
City, State and Zip Code:		
		2
hereby authorize Rushville Industry High	School to release my transcript to ti	ne address listed above:
Signature	3 ×	Date
		*
OR OFFICE USE ONLY		
Date Transcript Requested:	Date Transcript Mailed:	By